

MARPLE NEWTOWN SCHOOL DISTRICT
Newtown Square, Pennsylvania
BUDGET & FINANCE COMMITTEE MEETING
May 9, 2017
Board Room, Administration Building

MINUTES

Present

Board: Mr. A. J Baker, Mrs. Kathryn Chandless, Mr. Matthew Bilker, Mr. Nicholas Reynolds, Mr. Matthew DeNucci

Administration: Dr. Carol Cary, Mr. Joseph Driscoll, Mr. Michael Dumin

Press: 0

Audience: 3

Call to Order:

Mr. Baker called the meeting to order at 6:36 PM and led the Pledge of Allegiance.

1. Additions to the Agenda

Mr. Baker asked if there were any additions to the Agenda.

Mr. Driscoll would like to add Policy 616 in new business.

2. Approval of Minutes

Mr. Baker asked that the minutes be approved as presented.

With no discussion the minutes were approved.

3. Bills for Payment

Mr. Baker asked to take to the full Board for approval.

- a. Motion: To take to the full Board for approval the General Fund. Note: Food Service/Capital Fund Bills will be presented with the final voting agenda.

Will take to the full Board for approval

4. Financial Reports:

Mr. Baker asked to take to the full Board for approval.

- a. Motion: To approve Financial Reports for March, informational for April, and Budget Transfers.

Will take to the full Board for approval

5. Food Service Update

Mrs. Eileen Bellew gave the following presentation:

- Mrs. Bellew wanted to thank the Board for the new equipment in the cafeterias. Meals are up by 12,000.
- Present meal charges, High School \$3.25, Middle School \$3.00, and Elementary Schools \$2.75
- There was a question regarding students getting lunches ~ Mrs. Bellew explained that the cashier reminds students of balance, they are told about balances. Low balance letters are sent out at the Elementary level. Balance due letters are sent out for all levels. Mrs. Bellew explained the process of how the parents put money on the accounts. Hoping next year that parents will be notified by e-mail of accounts that need additional funds. If a student does not have money in their account they always get a meal.
- Mrs. Bellew would like a policy change to reflect what the procedures are.
- Mrs. Bellew explained the Meal standards, Wellness policy, and that the meal participation has increased.
- Mrs. Bellew would like to increase the lunch cost \$.10 per school level.
- Mrs. Bellew shared some pictures of the presentation of food in the different schools.

The request for the increase in lunch cost will be taken to the full Board for approval.

6. School Board Treasurer

Mr. Baker asked to take to the full Board for approval

- a. Motion: To elect Denise Land as School Board Treasurer and Custodian of Student Funds.

Section 404 of the school code stipulates "...and shall annually, during the Month of May, elect a Treasurer to serve for one (1) year beginning the first day of July following the selection...."

Will take to the full Board for approval

7. Donation

Mr. Baker ask to take to the full Board for approval

- a. Motion: To accept from Loomis Elementary PTO, \$8,000.00 for Library Shelving.

Mr. Driscoll explained that the total cost is \$16,000.00. May be able to find the additional \$8,000.00 and they would have to be installed. Board members are supportive of doing this purchase now.

Will take to the full Board for approval

8. Taxpayer Request for Abatement of Penalty

Mr. Baker ask to take to the full Board for approval

- a. Motion: Folio 25-00-00013-21

Will take to the full Board for approval

9. 2017-2018 Final Budget Update

There was none ~ there will be a full update at the June Budget and Finance Meeting

10. New Business

Mr. Driscoll explained that Policy 616 is for timing of the bills so that the District is not charged fees for late payments. The first reading would be at the May Board meeting, the second reading done in June.

11. Public Comment

There was none

12. Adjournment

Mr. Baker adjourned the meeting at 7:37 PM.