

# Half-Day Final Exam Excused Absence Request

Student Name: \_\_\_\_\_

Student Number: \_\_\_\_\_ Grade: \_\_\_\_\_

## Final Exam Exemption Policy:

- ❖ Exemption only applies to final exams.
- ❖ Any student with an A average (90-100) heading into the final exam is eligible to be exempt from taking the final exam.
- ❖ Teachers have the final authority to grant or deny the exemption based on student conduct and performance.

## Students:

- Please fill in your name, student number, and grade at the top of the form.
- Fill out the bottom of the form indicating the period(s) of absence being requested each day, the subject(s), and the teacher name(s).
- Have your parent/guardian sign the form and return it to the main office 24 hours in advance.
- **All absences/dismissals due to final exams require parent permission.**

*Fill in subjects(s), and teacher name(s) indicating period for which absence is requested.*

Exam Date	Period	Subject	Teacher Name
Wednesday, June 12, 2019	1 <sup>st</sup> Exam		
Wednesday, June 12, 2019	2 <sup>nd</sup> Exam		

*Fill in subjects(s), and teacher name(s) indicating period for which absence is requested.*

Exam Date	Period	Subject	Teacher Name
Thursday, June 13, 2019	1 <sup>st</sup> Exam		
Thursday, June 13, 2019	2 <sup>nd</sup> Exam		

STUDENT Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PARENT Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Print) Parent Name: \_\_\_\_\_